

BCCD Information



The following is a summary of “need to know” information when a disaster incident (or drill) is announced.....

BCCD

Group Communication



The BCCD Master Email List is comprised of the Local Comfort Leads, all Comfort Teams, and Directors of all four hospitals, along with the BCCD Hospital Liaison. This is how the BCCD group will receive notifications about disasters or disaster drills, general information regarding policies, protocols, contact information, and various other forms of information that all teams need to know.

It is imperative that all members of this group receive the same information at the same time with Leadership verification along the way. If any team has a question about a message, contact your local Comfort Lead immediately.

BCCD Activation Procedure



- Director of Volunteer Services meets with Hospital Incident Command to determine need, safety, and location.
- DVS or designee will notify BCCD Hospital Liaison and Hospital Comfort Lead.
- BCCD Hospital Liaison and Comfort Lead will develop a plan and activate teams.
- BCCD Hospital Liaison notifies the other Hospital Comfort Leads if more teams are needed.
- BCCD Hospital Liaison and Comfort Lead(s) will be on-site to serve as escorts and support.

What to Wear What to Bring



- Handlers should wear their hospital uniform and hospital name badge with the BCCD Hang Tag attached.
- Dogs should wear their BCCD red vest, TDInc. red heart tag, and their hospital badge.
- A copy of your therapy dog Registration card and Rabies vaccination record should be kept in your vehicle.
- Bring your hospital's sanitizer bottle which is not expired.

When You Arrive



- Teams should arrive early enough to dress their dog and be ready to move at their designated time.
- When teams arrive at the event, most times they will be met by Lead escorts who will take them to their assigned area(s) unless otherwise instructed.
- When following a Lead with your dog to location, do not stop to meet people during the move.
- When visiting, Handlers should offer their dog in a non-obtrusive manner to persons occupying the event. Handlers should focus on their dogs at all times and decide when to end the visit(s). Teams always have CHOICES.

Maintaining Team Eligibility*



- Team must be in good standing at their host hospital.
- Team must visit a minimum of twice per month at their host hospital.
- Team must have current Therapy Dog Registration.
- Team must have ATR on file at their host hospital.
- Dog must not be dog sensitive to other dogs.

*For a detailed list, see BCCD Policy

Ineligible Hold Time



- If Team does not meet the eligibility requirements during any month, then there is a hold from participating in any event the following month.
- The hold remains until the Team has met eligibility for 1 full month after which the Team can participate again the following month.

Example: Team did not visit 2x during April at host hospital. Therefore, Team cannot attend an event during May (should one occur). If Team once again is eligible for May, then hold is lifted and Team can attend an event during June (should one occur).

- A serious infraction can result in termination from BCCD. This is determined by the Director and Local Comfort Lead.

BCCD Training Updates



- The BCCD policy requires that we develop a Handler training update and implement it every 90 days.
- These updates will be short and only give new information happening after the original Basic Training.
- This update training might be by slide presentation or a simple email depending on the content.
- Each BCCD team will need to verify they have completed the update information via a quiz or other verification.

Important Resources



Below are links to important resource documents with which BCCD Teams should familiarize themselves.

BCCD Eligibility Requirements:

[BCCD Policy-Final.pdf](#)

BCCD Leadership Contact Information:

[BCCD Leadership Contact Information.pdf](#)

Questions?



Questions related to comfort dog team responsibilities should be directed to each Team's Local Comfort Dog Lead via their local Comfort Dog Team Email List as follows:

- Avistacomfort@therapydogsbouldercounty.com
- BCHcomfort@therapydogsbouldercounty.com
- Exemplacomfort@therapydogsbouldercounty.com
- LUHcomfort@therapydogsbouldercounty.com